

Join these pairs of sentences with *who, which, or that*. Sometimes more than one relative pronoun is possible.

- 1 The items were not ordered. They were removed from the bill.
The items that were not ordered were removed from the bill.

- 2 We employ craftsmen. They build traditional wooden furniture.

- 3 An accountant works in the building next door. Why don't you contact the accountant?

- 4 The phone had no dial tone. I took it over to the maintenance department.

- 5 My brother got a new job. The job requires some training in marketing.

- 6 Our R & D department has proposed a new design. The design has many advantages.

- 7 The customer brought back her microwave. She gave in the receipt.

- 8 We have to contact those board members. The board members were unable to attend the meeting.

Complete the sentences using a relative pronoun and preposition.

- 1 I'd like to introduce you to _____.
(I work with the people)
- 2 Gianna wants to show us _____.
(she's been working on the project)
- 3 Jane tried to book a hotel room, but _____ was booked up.
(she wanted to stay in the hotel)
- 4 Lee is looking for a job, but _____ are very competitive.
(he's applying for the positions)
- 5 We went to _____.
(we told you about the movie)

Vocabulary

Key Vocabulary

Read this paragraph about the process of developing a new product and check your understanding of the words in bold.

Many companies have a department called the **Research and Development** department, or "R & D" for short. The people in this department are **creative** thinkers who look for ways to improve existing products or come up with **innovative** ideas that may lead to a totally new **invention**. The **creative process** to develop one may take months or even years. During this trial and error period, the researchers may make important **breakthroughs** while **experimenting with materials and designs**. Their **discoveries** can lead to **revolutionary** new products. The company has to get a **patent** that gives it **exclusive rights** to manufacture the product. Alternatively, it may grant a **license** that allows another company the right to produce the product. Frequently, there are important **spin-offs**, or unexpected products in an unrelated area that make good profits for the company and are valuable for the end user.

You can see the whole lesson from your teacher, please ask them to send it to you before the class.

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